



## NOTICE TO DEPOSITORS

*of the CLOSED XAVIER-TIBOD BANK, INC. (A Microfinance Rural Bank)*

**Xavier-Tibod Bank, Inc. (A Microfinance Rural Bank)** with Head Office address at Pabayo St., Divisoria, Cagayan de Oro City, Misamis Oriental, has been prohibited from doing business in the Philippines by the Monetary Board of the Bangko Sentral ng Pilipinas in accordance with Section 30 of R.A. No. 7653 (New Central Bank Act). **Xavier-Tibod Bank, Inc. (A Microfinance Rural Bank)** was ordered closed by the Monetary Board through Resolution No. 2133.A dated December 1, 2016.

Republic Act No. 3591, as amended (or the PDIC Charter) mandates the Philippine Deposit Insurance Corporation (PDIC), as Deposit Insurer, to pay all valid deposit accounts and deposit insurance claims up to the maximum deposit insurance coverage of PHP500,000.00.

The PDIC will conduct the servicing of deposit insurance claims of depositors of the Bank on December 15 & 16, 2016. Deposit insurance claims may be filed at the Head Office bank premises located at Pabayo St., Divisoria, Cagayan de Oro City, Misamis Oriental from 8:00AM to 5:00PM.

### **Who are NOT Required To File Claims**

Depositors with:

Valid deposit accounts with balances of ₱100,000.00 and below, provided they:

1. Have no obligations with the bank, or have not acted as co-makers of these obligations, or are not spouses of the borrowers
2. Have complete mailing address found in the bank records or have updated their addresses through the Mailing Address Update Form (MAUF) of PDIC
3. Have not maintained the account under the name of business entities.

Postal Money Orders (PMOs) have been sent to said depositors at their respective mailing addresses found in the bank records or indicated in the MAUF.

### **Who are Required to File Deposit Insurance Claims**

Depositors with:

1. Valid deposit accounts with balances of more than ₱100,000.00
2. Outstanding obligations with the bank, either as borrower, co-maker, or spouse of borrower
3. Incomplete mailing address found in the bank records, or failed to update them through the MAUF
4. Accounts under the name of business entities
5. Accounts are not eligible for early payment, regardless of type of account and account balance.

#### **REQUIREMENTS FOR FILING CLAIMS**

- a. **ORIGINAL** evidence of deposits such as: Savings Passbook or Certificate of Time Deposit.
- b. **TWO (2) VALID ORIGINAL PHOTO-BEARING IDENTIFICATION DOCUMENTS (IDs)** with signature of depositor (e.g. Driver's License, SSS/GSIS ID, Senior Citizen's ID, Passport, PRC ID, OWWA/OFW ID, Seaman's ID, Alien Certificate of Registration ID, Voter's ID).
- c. **For depositors below eighteen (18) years old**, photocopy of Birth Certificate from the National Statistics Office (NSO) or duly certified copy issued by the Local Civil Registrar.
- d. Original copy of a notarized/authenticated Special Power of Attorney (SPA) of depositor or parent of a minor depositor, if claimant is not the signatory in the bank records. A copy of the SPA may be downloaded from the PDIC website, [https://www.pdic.gov.ph/files/spa\\_claims.pdf](https://www.pdic.gov.ph/files/spa_claims.pdf).

Depositors who failed to file their claims may do so through any of these options:

1. **Personal filing** at the **PDIC Public Assistance Center** located at the 3<sup>rd</sup> Floor, SSS Bldg., Ayala Avenue corner V. A. Rufino Street, Makati City, Monday to Friday, 8:00 AM to 5:00 PM. Depositors are required to present the required documents (Please refer to *Requirements for Filing Claims*).
2. **Thru mail** sent to **PDIC Claims Processing Department**, 4<sup>th</sup> Floor, SSS Bldg., Ayala Avenue corner V. A. Rufino Street, Makati City. Depositors are to enclose the required documents (Please refer to *Requirements for Filing Claims*) together with photocopy of valid IDs and Claim Form which may be downloaded from the PDIC website, [https://www.pdic.gov.ph/files/ebd\\_cf.pdf](https://www.pdic.gov.ph/files/ebd_cf.pdf). The Claim Form needs to be accomplished, signed and notarized and should be mailed together with the required documents. Depositors must ensure that the signature on the Claim Form is similar with the signature in the bank records and the valid IDs submitted.

#### **Important Reminders in Filing Claims**

1. For depositors below eighteen years old, parent should sign on the Claim Form. For By or ITF accounts, the agent as disclosed in the bank records may sign on the Claim Form. For joint accounts: "OR, AND/OR, AND", each depositor in the joint account should sign separate Claim Forms.
2. PDIC will not accept claims which are incomplete/lacking in requirements. Other documents may be required by PDIC in the course of processing of claims.
3. The Claim Form, pro-forma affidavits, documents and processing or payment of all deposit insurance claims are free of charge.

In accordance with the provisions of R.A. 3591, as amended, the last day for filing claims (prescriptive date) for insured deposits in the closed **Xavier-Tibod Bank, Inc. (A Microfinance Rural Bank)** is on **December 2, 2018**. After **December 2, 2018**, PDIC, as Deposit Insurer, shall no longer accept any claim for insured deposits maintained with the said closed bank.

**PHILIPPINE DEPOSIT INSURANCE CORPORATION**

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